

ACCESSIBILITY AUDIT FOR MINISTRIES

Our congregation is striving to intentionally welcome worshippers of all abilities. Please complete information below and return. Use handouts from www.team-w.org to help with any “NO” areas.

Name of Ministry: _____

Name of Ministry Chair: _____

Ministry Chair phone: _____

Ministry Chair email: _____

ACCESSIBILITY OF MINISTRY MEETINGS	YES	NO
Our ministry meetings are held in an accessible meeting space.		
Our meeting site has access to public transportation, nearby accessible parking and nearby accessible washrooms.		
We consistently publicize the accessibility of our meetings in meeting announcements with the words “All are welcome. Please call (insert phone number) so that we can provide accommodations for your participation.”		
ACCESSIBILITY OF MINISTRY EVENTS	YES	NO
When planning our ministry events we think through and plan for accessibility.		
We publicize the accessibility of our events in print materials, posters and announcements by using access symbols and the words “All are welcome. Please call (insert phone number) so that we can provide accommodations for your participation.”		

REFLECTING DIGNITY AND RESPECT	YES	NO
All of our ministry members are trained in using respectful language using the People First Language handout from TEAM W.		
All of our ministry members are trained in disability etiquette using the Guidelines for Clergy, Ushers and Lay Leaders handout from TEAM W.		
We personally invite members of all abilities to join our ministry and we provide any necessary accommodations for their participation.		
All of our ministry members have welcoming attitudes and are open to honoring requests for accommodations.		

Thank you for opening hearts, minds and doors to individuals of all abilities.